



Annual Quality Assurance Report (AQAR) of the IQAC: 2010-11

SPB English Medium College of Commerce, Surat.



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Name of the Institution: **SPB English Medium College of Commerce**

Year of Report: **2010-11**

Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement:

The objectives of our college are contained in our Vision Statement and our mission is to pursue our vision which is embodied in the following vision-motto.

‘Competence in Career & Correctitude in Character’

Achieving ‘Competence in Career’ & ‘Correctitude in Character’ is like attaining ‘Blossom’ in one’s life. For achieving such a stage of Blossom in life one has to keep studying and also keep performing i.e. keep applying or keep putting into practice the knowledge one keeps acquiring through such studies. Our mission is therefore to exhort all the SPBians to remain focused on ‘Studies’ and ‘performances/practices’ for attaining ‘Blossom’ regularly in their life. This exhortation is embodied in the following mission-motto.

‘Study – Perform – Blossom’

Thus, in the context of our VISION and MISSION mottos and considering the significance and need of advancement, updating the knowledge for keeping pace with the changing needs, environment and system of teaching-learning activity and to be the most important catalysts and change agents in bringing quality improvement and shaping the future generations, it is realised that we must pursue our mission with more intensity.

Therefore, the action plan for the current year for pursuing our objectives was to launch a drive for inculcating and imbibing the culture of following ‘Study – Perform – Blossom’ Maxim (Mantra) in our functioning. In a drive like this it always helps to launch it with appropriate tag-line or slogan. Therefore, it was decided to launch this drive with the following tag-line or slogan.

Inculcate ‘Study – Perform – Blossom’ Mantra

Section B: Details in respect of the following (attach separate sheet).

1. Activities reflecting the goals and objectives of the institution

Activities reflecting the goals and objectives of the college are carried out through the planning, coordination and monitoring by the following committees.

- (i) Cultural and Social activities committee
- (ii) Sports and Games Committee.
- (iii) Educational Excursion Committee
- (iv) Career Counseling and Placement committee
- (v) Debate and Elocution committee
- (vi) NSS and NCC related activities committee
- (vii) Planning Forum Committee
- (viii) Library affairs committee
- (ix) Research Study committee
- (x) Internal evaluation committee

The nomenclatures of the above committee are self-explanatory about the nature of activities carried out under their guidance. The annual reports of all the above committees are published in the magazine of the college. The highlights of these activities are reflected in the details of the subsequent points and therefore to avoid duplication the detailed reports are not given here.

2. New academic programmes initiated (UG and PG)

The possibilities for offering more options at UG and PG level are being explored.

3. Innovations in curricular design and transaction

Efforts are being made through BOS and Faculty of Commerce for working out innovations in curricular design and transaction.

4. Inter-disciplinary programmes started

The issue of expansion of interdisciplinary approach in the curriculum and introduction of a

system through which Add-on courses and Bridge courses can be introduced is taken out at university level.

5. Examination reforms implemented

The examination reforms process has been taken out by the university. The college has the policy of following all the rules and regulations and norms laid down by the university scrupulously.

6. Candidates qualified: NET/SLET/GATE etc.

None of our faculty members is required to qualify by passing NET/SLET/GATE.

7. Initiative towards faculty development programme

Seven teachers 1. Dr. Martina R. Noronha, 2. P. K. Chakroborty 3. Dr. Savita J. Sondhi 4. Mr. S. H. Rajani 5. Dr. Aishwarya A. Kulkarni 6. Dr. P. U. Mehta and 7. Ms. Hira A. Pandya attended FDP during this year.

8. Seminars/workshops conducted/ participated

A seminar on "Career Opportunities in Mass Media" was on 3rd January-2011 for our Third Year students. The speaker was DrKalpana Rao, co-coordinator, Department of Mass Communication, Veer Narmad South Gujarat University, Surat. Aditya Shrinav, Managing Director of Sharp Education & Training Pvt Ltd. Conducted a seminar on "Working of Stock Exchange" for M.Com and B.Com students. He also explained the career opportunities available in this field.

Faculty members published seven papers in peer reviewed journals and presented 19 papers and attended 95 seminars/conferences/workshops.

9. Research projects a) Ongoing; b) Completed

At present there is no on going research project.

10. Patents generated, if any

NIL

11. New collaborative research programmes

NIL

12. Research grants received from various agencies

NIL

13. Details of research scholars

Research scholars registered under various guides are as under:

Sr.No.	Name of Research Scholar	Name of the Research Guide
1	Mr. Kalpesh S. Tailor	Dr. V. D. Naik
2	Ms. Mayuri K. Desai	Dr. V. D. Naik
3	Mr. Harshad Tandel	Dr. V. D. Naik
4	Ms. P. P. Jariwala	Dr. M. R. Noronha
5	Ms. P. U. Mehta	Dr. M. R. Noronha
6	Mr. Sanjay Shinde	Dr. M. R. Noronha
7	Ms. Minal Patel	Dr. H. S. Oza

14. Honors/Awards to the faculty: National and International

- ❖ **Dr. M. R. Noronha**, was awarded 'Shikshan Ratna Award' by Sarvajanic Education Society, Surat in Sptember, 2010.
- ❖ **Dr. A. K. Saha** rendered services as volunteer at Commonwealth Games held in Delhi during October 2010.
- ❖ **Dr. A. K. Saha** acted as official of West Zone Inter University Badminton Tournament held at VNSGU during 23rd to 26th October 2010.
- ❖ **Dr. Heena S. Oza** was reelected as chairperson of Surat South Gujarat Chapter of Cost Accountants of ICWAI unanimously for the second consecutive year. Surat chapter won the best chapter award of the institute for the year 2010 under her chairmanship.

15. Internal resources generated

Ours is the grant-in-aid college. Besides grants, we are allowed to collect the fees prescribed by the university which is the main internal source for us.

16. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST, and other programmes

NIL

17. Community services

Community services of the college are reflected in the activities of N .S. S. unit of the college. It has conducted the following activities.

Programme officers: DR.(Ms) P. P. PRADHAN. And DR.(Mr.). A. N. PANDYA

July - 2010 : **Enrollment** of F.Y.B.Com. students under N.S.S.

July-2010 : **Enrollment** of S.Y.B.Com. Students under N.S.S.

6th Aug.-2010 : **Lecture on importance of Breastfeeding**

9th Aug-2010 : **Tree plantation in the college premises.**

13th Aug-2010 : **Patriotic song competition** was organized by the N.S.S. unit of the college. The following **Students** secured the prizes.

Group category: **1st** Prize - Dinaz& Group,

2nd Prize – Mehul Kelawala & Group

Solo category: **1st** SaloniPrajapati (F.Y.),

2nd Daisy shah (S.Y.),

3rd Maitri Shah (F.Y.),

15th Aug.-2010 : **Independence Day celebration** at the college campus.

6th Sept.-2010 : **Elocution Competition** was organized by the N.S.S Units of the college. Following students bagged the

Prizes: **1st** Priyanka Agrawal F.Y. III,

2nd Khusnam Patalwala F.Y.II,

3rd Nehal Chugh T.Y.I

7th Sep.-2010 : **Poster Competition** on the theme “**communal Harmony**” was conducted by the N.S.S units of the college. Students’ secured prizes are as follows:

1st Vagmi Desai S.Y.III,

2nd Udeti Gajjar S.Y.I **and** Shikha Bhotika. T.Y.I,

3rd Pragya Podar. T.Y.II

9th Sept.-2010 : **Blood Donation Camp** was organized by the N.S.S.units in the College.

30th Oct 2010 : “**vanche Gujarat**” campaign by the N.S.S units in the college premises.

1st Dec 2010 : **Aids Awareness Rally** commenced from the college premises and proceeds up to ONGC Circle.

29th Dec 2010 : **Blood Donation Camp** was organized by the N.S.S units of the college and 150 bottles of blood was donated by the college students.

18. Teachers and officers newly recruited

NIL

19. Teaching - Non-teaching staff ratio

15 : 12

20. Improvements in the library services

The improvements in library services are reflected in following details:

BOOK- BANK

This year we have extended the library services through the book-bank facility.

It is intended to provide useful reference books according to the syllabus to the student till the year end examinations. We started on a low key by providing 105 sets of books in FY B Com, 71 sets in SY B Com and 54 sets in TY B Com.

EDUCATION with IT

We installed 20 computers in the Library to offer IT environment for the student community. As the Vision and Mission statement of SPB implies that we value the modern approach of learning methods in this information age. Our students are eager to be computer literate and techno-savvy. It is a great experience to see these young SPBians blossoming into multifaceted and multi task handlers in a short span. It is a way to pay back the society we are in – a small endeavor towards social responsibility.

BOOK EXIBITION

A Book Exhibition was held in the library reading room as a regular feature of the library Services. The exhibition was held on 3 - 4 February 2011. M/s. Bulsar Book Store of Surat displayed national and international publications in an eye catching way. It happened to be a thorough learning experience for our students as they were guided by their teachers in knowing and choosing a correct document. The Faculty of our sister institution BRCM college of Business Management also showed interest in having a glance at the books displayed.

21. New books/journals subscribed and their value

During the year college added 65 titles, valuing total ₹ 30,048 from internal resources and 75 titles, valuing total ₹ 30,774 from UGC grant fund. Besides that 5 new periodicals were subscribed amounting ₹ 29,650.

22. Unit cost of education

The unit cost of Education is as follows:

- (i) including the salary component: ₹ 14514
- (ii) excluding the salary component: ₹ 604

23. Computerization of administration and the process of admissions and examination results, issue of certificates

The computerization of administration and the library has been initiated.

24. Increase in the infrastructural facilities

Increase in infrastructure facility along with its cost:

Infrastructure facilities	Cost
Computers	5,13,050
Projectors	2,74,500
Projector Screen	50,750
Laptop	4,27,003
Anti-Virus Packages	40,000
UPS	11,550
Laser Printer	20,385
Library Books	2,43,079
Journals	3,625
R.O. Plant	1,05,000

25. Technology upgradation

As can be seen from the sub section 24 above during the last year, major technology upgradation took place in the college.

Besides the addition of more Computers, Projectors, Laptops, Laser Printers, the R.O.Plant for clean water supply has been installed having a capacity of 1000 litre per hour.

26. Computer and internet access and training to teachers, non-teaching staff and students

As can be seen from above sub section 24, computer and internet access is made available to teachers, students and administrative staff with enhanced capacity.

27. Financial aid to students

Financial support from	Number of students	Financial Aid in (₹)
Government	141	₹ 3,42,895
College/ Other sources	11	₹ 12,730

28. Health services

Health related services are provided to students and staff of Sarvajanik Education Society through the Health Center setup by Management in other campus which is less than two kilometers away from our campus.

29. Performance in sports activities

The performance in sports is reflected in following points.

- ❖ On 1st July, The table tennis (Women) team bagged the VNSGU inter collegiate championship held at Navsari. Two of our students were selected for the VNSGU team to participate at the All India Inter-university tournament held at Sagar from 10th to 13th Jan.
- ❖ The College participated in VNSGU inter college chess tournament held at Navsari tagged 2nd position on 12th & 13th July.
- ❖ The college Table Tennis (Men) team participated in the inter-collegiate table tennis tournament held at Bharuch On 22,23rd of July,
- ❖ The college participated in the Inter-collegiate Swimming Tournament held at Surat. Our student Miss Helly Joshi bagged 2nd position (individual) and was also selected for

V. N. S. G. U. team to participate at All India Inter university Swimming competition on 26th and 27th July.

- ❖ Master Rizwan Mulla was selected for Gujarat State Football team to represent Gujarat State at the Santosh Trophy Tournament which was held from 15th July to 8th August 2010.
- ❖ Students participated in Inter College Weight Lifting competition on 25th and 26th August, Karan Bhagat and Jaimin Maru secured 3rd & 4th position respectively.
- ❖ Mohit Lotwala participated in Best physique event and bagged Silver Medal on 25th and 26th August.
- ❖ College Basket Ball (Men) team bagged V. N. S. G. U. Championship on 13th and 14th September. Ms. Gargi Lathidia represented V. N. S. G. U. Basket Ball team on 15th November to participate at the West-Zone Inter-uni. Tournament held at Ajmer Rajasthan.
- ❖ Pinkie Abraham bagged 4 Gold Medals at the Khel Maha Kumbh Surat district for 100 mts., 200 mts., 4X100 relay & 4X400 relay district tournament held on 30th November. Ms. Tanaz Ladhawala & Ms. Maitry Patel were selected for V. N. S. G. U. Cricket (Women) on 23rd December.
- ❖ Miss Tanaz Lakdawala and Miss Maitree Patel were selected to represent VNSGU Cricket Team. Miss Maitree Patel is selected to represent Gujarat State Cricke (women) Team in December 2010.
- ❖ Miss Heli P. Joshi, bagged Gold Medal in 100 meter free style & 4x100 free style Relay at Swarnim Gujarat Maha Kumbh organized at Ahmedabad in Jan. 2011.
- ❖ Miss Zena Chipia secured Gold Medal in Table-tenis Team event at Swarnim Gujarat Maha Kumbh orgnized at Ahmedabad from 13th to 15th December, She was also felicitated by Mr. Narendra Modi. She also bagged 2nd position in Mumbai, at All India Parsis Tournament on 29th/30th Jan. 2011.
- ❖ College bagged overall Runners up position at Sarvajanik Sport Tournament and College bagged Championship in Basketball (mens) Football, Table Tennis (womens),

college became Runners up in Basketball (women) Volleyball (womens) and Badminton (mens) organized in 20,21st 22nd Jan 2011 Jan. 2011.

- ❖ Students Chiranjeevi Kothari, Rizwan Mulla, Faiyam Maiik, Saiyed Tanveer, Zahid Safeda, Hafiz Shaikh, Talha Michd, Mudassar Gadawala, were selected for the V. N. S. G. U. football team to participate at the All India Inter university football tournament held at Jaipur on 8th November. Faiyam Malek was selected as a captain of V. N. S. G. University team.
- ❖ Our college become champion at the V. N. S. G. U. Inter Collegiate Football Tournament. This is the third consecutive year of winning this tournament. Our college also won Surat District Inter collegiate Football tournament organized by Surat District Football Association On 22nd Feb. to 8th March. 2011.

30. Incentives to outstanding sportspersons

- **Additional academic support, flexibility in examinations**

- Students practicing for participation or representing the college in various competitions are provided relaxation from classroom attendance for the specified duration.
- Special college exam are conducted for the students who are representing the College at University, District, State, National or International level during normal examination schedule.
- Special academic sessions are conducted for students to compensate for the loss of studies incurred because of participation in such events.
- Relaxation is also provided in the submission of assignments /presentations dates to promote participation in these activities.

- **Special dietary requirements, sports uniform and materials**

- Necessary sportswear (kit) is provided to the students who are members of the college team representing the college at various inter-college tournaments. Necessary costumes are provided to students participating in various cultural activities.
- Refreshment, Lunch etc. are provided during the practice sessions as well as on days of competitions/Tournaments.

➤ Personal and team equipment/playing material/protective material/first aid kit are provided by the College.

• **Motivational practices**

➤ As per the norms of Veer Narmad South Gujarat University, the college has been allotted sport's quota for the benefit of students who excel in sports and seek admission at the college. 3 seats per division are reserved for the same.

➤ Every year students who represent the college at university level competitions and are winners at various inter-collegiate tournaments as well as those participating in higher level competitions, both as a team or as individual performers, are felicitated by the institution with trophies and prizes.

➤ Cash prizes won in the competitions by the students are all distributed amongst respective participants.

➤ Group photos of the winning teams at various competitions are given to all participants and a copy of the same is displayed on the college notice-board to boost the morale of the participants.

➤ Inter-class tournaments are organized in Volley Ball, Cricket, Chess, Badminton, Table Tennis, Football and Athletics every year and prizes are given on the sports day to the winners.

➤ Every year Prize Distribution function is held in the presence of Invitees, Faculty Members and Students and prizes and awards are given to all students who excel in academics, sports, cultural and other co-curricular activities .The function is followed by dinner for all.

31. Student achievements and awards

In the area of academic activities, once again our students performed very well in the University examinations. At the last University convocation held on 26th Feb.-2011, Ms Riddhi Jain of our college was awarded Shri Ashwin Mehta Prize and Manngalya Medal for securing highest marks at T. Y. B. Com. Examination 2010 and Shri C. C. Sopariwala Prize for securing highest marks in Auditing and Mgt Accounting as Special subject at B.

Com Examination 2010. Miss Manisha Jangid was awarded Nilkanth Babubhai Patolawala Prize for securing highest marks in Mercantile Law.

As usual, during this year too, a number of our students have performed creditably in sports and as many as 12 students of the college have found places in various sports teams of Veer Narmad South Gujarat University, Surat, to play at national level in inter University Tournaments. Our college bagged the championship in Table Tennis Women's, Basketball (men) and The CollegeChess(men) team became runners up at VNSGU inter college tournament. College also bagged gold medal in boxing tournament. The college won 2 prizes/awards in inter collegiate sports tournament and tournaments organised as part of Swarnim Gujarat. College also organised Inter College Table Tennis Tournament. Students bagged six gold medals in Swarnim Maha Kumbh. College bagged the runners up position in the tournament organized by Sarvajanic Education Society.

So far as cultural activities are concerned about 46 students and 9 teams of the college took part in various competitions of the annual cultural event of the University and won 2 prizes / awards in these competitions. One of the college students won the first prize in intercollegiate debate and elocution competition.

It is very heartening to note that more than 400 students of our college are pursuing, along with the B. Com. degree course, professional courses like CA, CS, ICWA, etc.. Not only that many student of the college are also pursuing vocational courses related to computer and I.T., Fashion Designing, Gems & Jewelry Designing, etc. This year more than 150 students of T.Y. B.Com. have appeared in qualifying examinations like CAT, XAT, MAT, etc., for admission to management courses after their graduation, being offered by the institute of national and international repute like IIM, XLRI, SYMBIOSIS, NMIMS, NIRMA, etc., Two of our students received call for interview at IIM for interview for MBA admissions. Many of them are also planning to pursue their higher studies in Foreign Universities.

32. Activities of the Guidance and Counselling unit

- ❖ The Career Counseling Committee has endeavored to provide Career guidance to the students of the college. It has also arranged lecture on Career Guidance and conduct campus interview.

- ❖ A seminar on "Career Opportunities in Mass Media" was on 3rd January-2011 for our Third Year students. The speaker was DrKalpana Rao, co-coordinator, Department of Mass Communication, Veer Narmad South Gujarat University, Surat.
- ❖ Aditya Shrinav, Managing Director of Sharp Education & Training Pvt Ltd. Conducted a seminar on "Working of Stock Exchange" for M.Com and B.Com students. He also explained the career opportunities available in this field.
- ❖ Students were also informed about the All India Merit Scholarship Test, 2011 conducted by SobhasharnaJankalyan Trust.
- ❖ The M.Com II students (50) went for industrial visit to Alpha Group Daman to gain insight into the production activities of the organization.

33. Placement services provided to students

- ❖ L & T M H I Turbine Generators conducted a campus interview on 20th December-2010 and three students of M.Com were selected after gregarious a written test and interview.
- ❖ Bajaj Allianz Life Insurance Co Ltd and Divine Stocks, Net Vision Software conducted campus interview in the month of November 2010.

34. Development programmes for non-teaching staff

Our non teaching staff participated in training imparted by the management regarding computer bill accounting and general administration.

35. Action Taken Report on the AQAR of the previous year

The activities reflected in above sub sections are the result of actions taken on the report of last year.

Section C: Outcomes achieved by the end of the year (attach separate sheet if required).

Outcomes achieved by the end of the year are reflected in the details of sub sections 8, 15, 21, 27, 34, 35, 36, 37 and 38 of section B.

Section D: Plans of the HEI for the next year

The plan of the college of next year includes strengthening our base and perusing our goals and objectives with more intensity.

Vice Prin. (Dr.) M.R. Noronha

Director/Coordinator, IQAC

Prin (Dr.) V.D. Naik

Chairperson, IQAC